

**NOTICE OF A REGULAR MEETING TO BE HELD BY THE  
McALLEN PUBLIC UTILITY BOARD OF TRUSTEES**

**DATE:** Tuesday, December 11, 2018

**TIME:** 4:00 P.M.


**PLACE:** McAllen City Hall  
City Commission Chambers  
1300 Houston Avenue  
McAllen, Texas 78501

**SUBJECT MATTER:**

See Subsequent Agenda.

**C E R T I F I C A T I O N**

I, the Undersigned authority, do hereby certify that the attached agenda of meeting of the McAllen Public Utility Board of Trustees is a true and correct copy and that I posted a true and correct copy of said notice on the bulletin board in the Municipal Building, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 7<sup>th</sup> day of December, 2018 at 3:00 P.M. and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

  
for Nyla L. Flatau, TRMC/CMC, CPM  
Utility Board Secretary



**BOARD OF TRUSTEES MEETING  
TUESDAY, DECEMBER 11, 2018 – 4:00 PM  
CITY COMMISSION CHAMBERS - 3RD FLOOR  
1300 HOUSTON AVE.  
McALLEN, TX 78501**

**AGENDA**

**AT ANY TIME DURING THE COURSE OF THIS MEETING, THE MCALLEN PUBLIC UTILITY MAY RETIRE TO EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE 551.071(2) TO CONFER WITH ITS LEGAL COUNSEL ON ANY SUBJECT MATTER ON THIS AGENDA IN WHICH THE DUTY OF THE ATTORNEY TO THE MCALLEN PUBLIC UTILITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. FURTHER, AT ANY TIME DURING THE COURSE OF THIS MEETING, THE MCALLEN PUBLIC UTILITY MAY RETIRE TO EXECUTIVE SESSION TO DELIBERATE ON ANY SUBJECT SLATED FOR DISCUSSION AT THIS MEETING, AS MAY BE PERMITTED UNDER ONE OR MORE OF THE EXCEPTIONS TO THE OPEN MEETINGS ACT SET FORTH IN TITLE 5, SUBTITLE A, CHAPTER 551, SUBCHAPTER D OF THE TEXAS GOVERNMENT CODE.**

**CALL TO ORDER**

**PLEDGE**

**INVOCATION**

**1. MINUTES:**

- a) Approval of Minutes from the regular meeting held November 27, 2018.

**2. BIDS AND CONTRACTS:**

- a) Project No. 11-18-S14-01 Lease of a 4-Station folding/Inserting Mail System
- b) Consideration of a request for approval of Professional Services Amendment No 5 - Freese and Nichols: Southwest Water Treatment Plant Clarifier and Filter Improvement Project (PN: 12-14-S19-01)
- c) Consideration of a request for approval of Change Order # 3 for REIM Construction Inc.'s Construction Contract related to "North McAllen WW Reuse Project Part A (PN: 01-17-C16-183)  
  
Consideration of a request for approval of Change Order #2 for Ferguson Construction Services, Inc.'s
- d) Construction Contract related to "North WWTP Reclaimed System Improvements & Pump Station" (PN: 01-17-C15-413)
- e) Consideration and action in rejection of bids for Sewer Catch Basin Unit Project No. 11-18-PO5-60 and purchase of a Vactor 2100i truck through Buy Board contract #513-16 & #521-16.
- f) Award of Contract - Purchase of Thirty-Two (32) New 2019 Vehicles - Project No. 11-18-P07-82 City (21) Vehicles and MPU (11) Vehicles.

**3. UTILITY LAYOUTS:**

- a) Discussion and Approval of B.B.E. Ranch Subdivision and Septic Tank Variance.

- b) Discussion and Approval of DLG Acres Subdivision and Septic Tank Variance.

**4. MANAGER'S REPORT:**

- a) Bad Debt Write-off for Water and Sewer Funds for the 3rd Quarter of FY 2017-2018.
- b) Review of Results of Financial Operations as of September 30, 2018.
- c) Review of Quarterly Investment Report for Quarter Ending September 30, 2018.
- d) Reimbursement Update: Collections

**5. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 CONSULTATION WITH ATTORNEY, SECTION 551.072 LAND TRANSACTION, SECTION 551.074 PERSONNEL MATTERS; SECTION 551.087 ECONOMIC DEVELOPMENT NEGOTIATIONS**

- a) Consultation with City Attorney regarding contractual issues related to the South Wastewater Treatment Plant Upgrade Project (T.G.C. 551.071).
- b) Consultation with City Attorney regarding the K-Center Sanitary Sewer Project Phase II.
- c) Consultation with City Attorney relating to legal issues related to personnel matters. (T.G.C. 551.071)

**ADJOURNMENT**

**IF ANY ACCOMMODATION FOR A DISABILITY IS REQUIRED (OR INTERPRETERS FOR THE DEAF), NOTIFY UTILITY ADMINISTRATION (681-1630) FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING DATE. WITH REGARD TO ANY ITEM, THE MCALLEN PUBLIC UTILITY BOARD OF TRUSTEES MAY TAKE VARIOUS ACTIONS; INCLUDING BUT NOT LIMITED TO RESCHEDULING AN ITEM IN ITS ENTIRETY FOR A FUTURE DATE OF TIME.**

**THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD ON JANUARY 15, 2019.**